



JOB DESCRIPTION

JOB TITLE

Multirole Incl. Firefighting (RFFS), check-in/baggage handling, customer service, refuelling

REPORTING TO

Fire Service Manager

PURPOSE OF ROLE

The main requirement is to maintain capability within a multi-role function. The individual must maintain flexible daily on the task in hand.

DUTIES & RESPONSIBILITIES

- Ensure the safe handling of passengers, crew and aircraft.
- Undergo Penzance Helicopters' specific RFFS training package to become current to a specific standard based upon CAA regulations to act as a member of the fire crew at a licensed aerodrome.
- Undergo Check-in and baggage handling training.
- Remain at a level of fitness that enables you to carry out all duties.
- To operate within all current Civil Aviation Authority regulations and Sloane company procedures.
- To normally operate from the Penzance base but to be available to undergo training at other locations as reasonably required by the Penzance Helicopters.
- To be part of the Duty Fire Crew on a daily basis Following a shift pattern routine.
- To ensure you maintain your own currency in all respects with regard to Heliport Fire training, Refuelling process plus other qualifications as required by the company for the lawful execution of all Operations duties.
- To ensure records of the above training are maintained according to regulations.
- To undertake other tasks as reasonably required by the company.

Penzance

HELICOPTERS

TRAINING AND DEVELOPMENT

- Identify and propose through your line management any training needs for your consolidation and progression within the company.
- Maintain your knowledge of the company's portfolio of services and procedures.
- Become/Remain competent in all aspects within your job role to carry out any given task at any given time.

RELATIONSHIP MANAGEMENT

- Build positive relationships with customers and suppliers to maintain their loyalty with our service.
- Work closely with all internal teams, promoting good relations and team working.

GENERAL

- At all times work in a way that demonstrates the Company's business methods of being open and honest, easy to do business with and in providing excellence in all our services.
- Always communicate fully any situation that may affect the ability of your team to achieve targets.
- Maintain high standards in terms of personal appearance, conduct and respect of company property.
- You may on occasion be required to carry out duties of a different nature either in addition to or instead of, your normal duties. You will not be assigned duties or asked to perform services that it is believed are unreasonable or you cannot reasonably perform, or which are inconsistent with the position you hold.

SALARY

Competitive rate corresponding with the shift pattern

CONTACT/ENQUIRIES

01736 780828

TO APPLY

Please email a covering letter and your CV to:

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heliportmanager@penzancehelicopters.com